

San Francisco Marina Harbor Association Board Meeting – 02 December 2009

Attendees

Bruce Stone, Otto Stillwachs, Grace Knight, Paul Manning, Bright Winn, Theresa Brandner-Allen

Summary

The newly elected board of the San Francisco Marina Harbor Association met at the Bruce Stone residence in San Francisco on 02 December 2009. The meeting was called to order by Bruce Stone at 6:35 PM and adjourned at 9:47 PM.

- Minutes from the 18 November 2009 annual meeting were reviewed and approved with modifications. The minutes will be posted on the web site.
- The 28 December 2008 meeting agenda was reviewed to discuss progress and determine action items for 2010.
- The elected Board Secretary, Otto Stillwachs, requested that he transfer his office as Secretary to another Board member due to an injury. Theresa Brandner-Allen volunteered. A motion was made by Bright Winn to formally appoint Theresa Brandner-Allen as Board Secretary. The motion was seconded by Paul Manning and approved.
- Membership responsibilities were discussed and determined best handled by the Board Treasurer based on the correlation with and coordination needed between membership dues, maintaining the current membership roster, and member contact and mailing. Membership responsibilities include managing the master membership roster and contacting members, as appropriate, throughout the year.
- Membership was reported in the annual meeting as having declined to as low as 140 members. However, Grace Knight had called all members and past members in an immense effort for attendance at the annual meeting. The most prominent issues stated by members were potential loss of slip during the renovation, the floating breakwater, and not enough information about the harbor renovation. Membership is back up.
- More effective communication with harbor tenants was discussed. Suggestions included a waterproof notice placed on all boats. Bruce discussed using the Post Office for mass mailing to members; the Post Office will print and send a mailing based on an archived list using a bulk rate. Other communication methods of email, regular mail, and phone calls will continue to be used, as needed.
- Multiple requests for the harbor census have been made of Larry White, but no document has yet been provided. A meeting within the next week will be arranged.
- During the 24 November 2009 meeting with Supervisor Michela Alioto-Pier, Bruce Stone and Paul Manning reported information that PG&E has accepted liability of the \$10 million toxic soil removal from the East Harbor, provided PG&E is released from future liability. Bright Winn will follow up with Mary Hobsen and the Head of Park and Rec to move forward with the PG&E negotiations.

- Overcharges of \$623,000 to the Harbor Trust have not yet been recovered. Steve Flynn was hired by the City to oversee the work orders. It has been discussed with the City that the money has already been spent and cannot be refunded. A plan needs to be determined to repay the money over time. Bruce Munro has been monitoring this since it was discovered. It is not clear what procedures have been put in place to avoid a repeat problem in the future. This issue should be addressed to Larry White's boss rather than Larry because it occurred prior to his hiring as harbormaster.
- A breakwater in the East Harbor is direly needed to reduce the surge. It has been suggested that the Association appeal for government funding for this, in part because the Coast Guard uses the fuel dock in the harbor. A letter will be written to request federal funding.
- The transfer of the Association finances from Jim Horio to Bright Winn is needed. A motion was made by Theresa Brandner-Allen that the designated signatory on the Association bank account be transferred to Bright Winn and that Bruce Stone be added as an alternate signature. The motion was seconded by Otto Stillwachs and was approved.
- The web sight access password is needed to allow access for Board members to post information, as required.
- It was suggested that the Harbor consider sending electronic invoices for slip billing. It was noted that this could significantly reduce the cost and resources needed for the monthly paper billing that is currently sent.
- The next and final meeting of the West Harbor Working Group is scheduled for December 14. Several items will be brought to the agenda from the Board including:
 - Continuing concern that the current plan does not have sufficient ADA access
 - Three gates on the south (Marina Blvd.) side are not adequate
 - The dock in the southwest corner of the harbor should be connected
 - Suggestion that a floating kayak dock with public and ADA access be added to the southeast corner of the harbor
- Goals for next year were discussed and include:
 - Starting construction in the West Harbor
 - Resolving toxin issues in the East Harbor
 - Determining a recovery plan for the \$623,000 of overcharges to the Harbor Trust, and monitoring all charges going forward

Action Items

- **Bruce Stone:** Post the 18 November 2009 annual meeting minutes on the SF Marina Harbor web site.
- **Bruce Stone:** Contact webmaster Cindy for the password to the web site and forward to the board members, as appropriate.
- **Bright Winn:** Membership responsibilities will be handled by the Treasurer to ensure cohesiveness between the current membership roster and the paid members.
- **Otto Stillwachs, Theresa Brandner-Allen:** Arrange a meeting in the next week with Larry White to discuss the harbor census including the number of permanent

- versus temporary slips and the breakdown between current slip lengths. Also to be discussed is the status of the \$623,000 in overcharges to the Harbor Trust.
- **Bright Winn:** Follow up with Mary Hobsen and the Head of Park and Rec to move forward with the PG&E negotiations for the \$10 million East Harbor toxin removal.
 - **Bruce Stone:** Forward the McLaren audit report to Otto Stillwachs and Theresa Brandner-Allen.
 - **Otto Stillwachs, Theresa Brandner-Allen:** Review the McLaren audit report to verify the amount and outline a plan for repayment to be discussed by the Board.
 - **Bright Winn:** Write a letter to Nancy Pelosi requesting federal funds for a breakwater under Ft. Mason.
 - **Bright Winn:** Follow up with Jim Horio to transfer all information for the Association finances.
 - **Bright Winn, Paul Manning:** Present the Board suggestions during the 14 December 2009 West Harbor Working Group meeting.

Board Members

Bruce Stone – President and Director
Paul Manning – Vice President and Director
Bright Winn – Treasurer and Director
Theresa Brandner-Allen – Secretary and Director
Otto Stillwachs – Director
Bill Belmont – Director
James Diepenbrock – Director

Theresa Brandner-Allen, Board Secretary
San Francisco Marina Harbor Association